



APPLICATION FOR DATA CAPTURE TRAINEE PROGRAMME

INSTRUCTIONS TO APPLICANT

Complete this form in your own handwriting. **All** fields are to be completed. **If your form is incomplete your application will not be considered.**

The completed application form (**with documents attached**) is to be hand delivered to The PathCare Academy, 1 Birmingham Street, N1 City, Goodwood **by 17:00 on Wednesday 13 December 2017.**

The following documents must be attached to your application:

- certified copy of your ID
- certified copy of your matric certificate

Minimum Requirements

- Grade 12 pass (science subjects advantageous)
- A minimum typing speed of 35 words per minute with exceptional accuracy
- Read and speak English fluently, and read and understand basic Afrikaans
- Willingness to work shifts, weekends and public holidays(**with own transport**)

Desired Competencies and Abilities:

Speak English fluently and understand basic Afrikaans

Work effectively as part of a team and independently

Concentrate effectively under pressure with good attention to detail.

Possess a well-developed work ethic

Willing to work shifts and after hours (**with own transport**)

Note: applicants who have not followed the instructions and accurately and thoroughly completed the application form, or who have not provided certified copies of all required documents will not be considered.

If you do not receive notification from us (via SMS to the number provided) to attend the initial screening tests/interviews, please accept that your application has not been successful.

Applicant details	
First Names:	Surname:
Date of Birth:	Gender:
ID/Passport number:	Country of citizenship:
Home address:	
Home phone:	Cell:
Email address:	Home language:
Second language:	Other languages:
Criminal record: YES NO (please circle)	

Academic History	
High School attended:	Grade 12 completion year:

FULL Employment History (include all casual work)					
Start to end dates	Company Name	Position held	Reason for leaving	Name of Manager	Contact numbers (LANDLINE and cell)
Voluntary work/extra mural activities					
Start to end date	Organisation	Position	Reason for leaving	Reported to	Contact number (landline and mobile)

I..... (full names) declare that I have provided accurate information in this application. I understand that any misrepresentation or omission of facts in my application will result in my application not being considered by PathCare.

.....(Signature..... (Date)